

# SIX SIGMA PROJECT AFFIDAVIT

Tick mark the appropriate box: **SSGB**  **SSBB**

① Name of the Applicant:

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② Title of the six sigma project completed/was part of :

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③ Briefly explain the objective of the project:

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④ Briefly explain your role as a project lead/team member (please include examples of tools used like process map, DPU, DPMO, RTY, Control charts etc):

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⑤ Project start & completion date:

Start date: \_\_\_\_\_ End date: \_\_\_\_\_

⑥ Comment on the Business impact from the successful completion of the project:

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**7 Verification :**

**Project sponsor name :** \_\_\_\_\_

**Designation :** \_\_\_\_\_

**Organization name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Please read the Instructions / Explanation before filling up the affidavit:**

Project Completion Affidavit, is a proof of demonstration of application of tools and techniques of Six Sigma in the project. The applicant can lead the project or can be a team member.

The affidavit has to be typed/hand filled in the space provided and attested by the project champion/sponsor. The completed affidavit can be sent through courier to SKIL address.

- 1. Name of the person who has done the project.*
- 2. Project name is the title of the project as mentioned in the Project charter.*
- 3. A brief explanation on the objective of the project.*
- 4. Briefly explain your role as a team lead/team member*
- 5. Project's Start date and End date.*
- 6. List the Six Sigma tools used in the project. Mention specific names, matrices used and do not include any actual charts.*
- 7. Explain the business impact on Successful completion of the project. They can financial benefits, labor savings, cost reduction, customer satisfaction etc*
- 8. Verification includes Project Champion's name, designation, address of the company and contact details*